

Staff Accountant – Manufacturing Company

Location: Cranston RI

Are you a financial professional looking for a dynamic, growth-oriented manufacturing environment? Take a look at this new opportunity at Mearthane Products Corporation (MPC).

The Company:

Mearthane Products Corporation (MPC, www.mearthane.com), headquartered in Cranston, RI, has been an internationally known industry leader in the development and manufacturing of innovative polyurethane based parts and components for over 50 years. Our patented or trade-secret formulations and versatile manufacturing provide unmatched performance in Office Automation, Banking, Postal Systems, Inline Skate Wheels, and a wide variety of demanding Industrial and Aerospace/Defense applications worldwide. Founded in 1965 in Rhode Island, MPC is privately owned and financially stable, with the ability to raise capital quickly for acquisitions and growth projects. MPC owns a 35,000 square-foot building with expansion capacity and additional land for growth, and currently employs 70 people. Our leadership team includes technical professionals with significant polyurethane formulation and product development capability. We own over 20 patents and numerous trade secret formulations and processes, especially related to achieving electrical conductivity in urethanes. As a key supplier to most major international office automation OEMs for decades, we have deep expertise in solving technical challenges for our customers, and over 40% of our sales are outside of the USA. Our inline skate wheels are famous globally as being the fastest and most durable wheels for professional racing. The markets served by our products are very large, global, and growing steadily. In addition, the growing trend of “re-shoring” of components back to the USA from Asia presents additional growth opportunities.

We are seeking a Staff Accountant to join our team. The successful candidate will have duties related to the full cycle accounting process including general accounting, accounts payable, and accounts receivable.

Responsibilities:

General Accounting:

- Assist with month end closings
- Prepare and post journal entries
- Prepare monthly balance sheet reconciliations

Analysis and Reporting:

- Cash forecasting
- Daily revenue reporting and reconciliation
- Daily cash reporting
- Financial statement and general ledger analysis
- Ad hoc reporting

Accounts Payable:

- Weekly processing of vendor payments

- Resolve supplier disputes related to payment variances, charge backs, discounts and inventory discrepancies in a timely, accurate, and professional manner
- Research and analyze differences as they relate to pricing, quantity, and unit of measure discrepancies
- Ensure all receiving documentation and purchase order information matches invoices, resolve any related errors and issues, and help process corrections

Accounts Receivable:

- Receive customer payments and apply them in the accounting system
- Occasional processing of customer billings and assistance to the accounts receivable team

Other:

- Perform other duties as assigned.

Qualifications:

- Minimum Bachelor's Degree in Accounting required
- Three to 5 years of experience in general accounting, accounts payable and accounts receivable
- Must be PC-proficient and have experience working with the Microsoft Suite. Advanced Excel skills preferred
- Experience with ERP systems and QuickBooks very desirable
- Strong verbal, written, and organizational skills
- Previous experience in a manufacturing company a plus

Strengths:

- Ability to multi task and adhere to deadlines
- Attention to details and accuracy
- Team mentality