

Facilities and Equipment Maintenance Technician - Entry Level

Job Summary & Responsibilities:

MPC is seeking a self-motivated entry-level Maintenance Technician to join our team. The Maintenance Technician is responsible for working with the Facilities & Equipment Maintenance Manager (supervisor) to fulfill the day-to-day operational duties necessary to ensure a clean, safe and productive manufacturing environment in our three Rhode Island factories.

Required Competencies:

- **Tool Familiarity and Usage:** Familiar with basic tools used in maintenance and construction tasks, demonstrates ability to safety and effectively use manual and basic power tools
- **Manual Dexterity:** Works with hands and hand tools in an effective manner, performs basic maintenance and repair tasks safety and accurately
- **Attention to Detail:** Carefully assesses important aspects of a task or issue, determines critical aspects of the task, prioritizes important elements of a task, listens carefully to input and instruction
- **Active Learning:** Interested to learn new principles and duties, proactively asks to gain knowledge, shows interest and flexibility when new challenges or opportunities arise
- **Work Ethic/Punctuality:** Able to routinely arrive at work on time and ready to work, focuses on work tasks throughout the workday, makes productive use of time and asks for additional tasks when available, is very reliable
- **Following Directions:** Able to follow instructions from written or verbal sources, able to follow through on assigned tasks in the proper sequence, asks questions to ensure understanding
- **Reading Comprehension:** Reads and understands basic work instructions, operating manuals and other written information essential to the job

Required Credentials:

- High School Diploma or GED
- 2 years or more of relevant vocational or technical training or equivalent work experience

Preferred Competencies:

- **Troubleshooting:** Able to determine causes of operating errors or equipment failures and decide what to do about it, shows a logical approach to solving problems and proactively enlists help when needed
- **Electrical Equipment Principles:** Familiar with the principles of electricity and electrical power circuits and equipment, as well as the associated risks and safety measures
- **Fork Truck Proficiency:** Can safely operate and maintain an industrial fork truck, including inside a building and in tight spaces
- **Bilingual Proficiency (English/Spanish):** Can understand and communicate verbally and/or in written form effectively in both English and Spanish

Job Activities:

- Make routine daily rounds to check the operational readiness of building systems including heating, cooling, ventilation, vacuum systems, nitrogen systems, compressed air systems and lighting.
- Make routine daily rounds to confer with supervisors and machine operators to determine operational condition of the equipment in use.
- Report all issues and observations to the Facilities & Equipment Maintenance Manager to determine course of action.
- Recognize and remedy or repair small mechanical or electrical problems as needed, reporting more complex situations to the Plan Engineering Manager for course of action
- Perform routine and special duties including cleaning, service, repairs, modifications and improvements to equipment and systems.
- Perform preventive maintenance as scheduled and enter all task related data in the preventive maintenance software program.
- Maintain the cleanliness and order of the maintenance workshop, associated tools and equipment.

Job Details:

- Primary work location is in W. Cranston, RI. Periodic trips to other MPC sites in Woonsocket, RI and E. Cranston, RI are likely
- Position reports to Facilities & Equipment Maintenance Manager and will be provided on-the-job training and support
- MPC offers:
 - Competitive pay and annual incentive plan
 - Health and dental benefits via Blue Cross Blue Shield
 - Flexible Spending Account (FSA) for out-of-pocket healthcare expenses

- 401K retirement plan with company match
- Company-paid term life insurance
- Interactive performance/development plan and review process
- Collaborative environment with direct access to leadership team and all aspects of company operations